



Mailing Address:

NWIHA
c/o Laurie Ann Cloud
Nez Perce Tribal Housing Authority
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Visit us at: www.nwiha.org

2016 Application for Associate Membership

Description of the Organization and Membership Categories. The Northwest Indian Housing Association (NWIHA) is a non-profit association of tribes, tribal housing authorities, and Tribally Designated Housing Entities (TDHEs) operating in the Pacific Northwest. NWIHA members provide safe, sanitary, decent, and affordable housing for the Tribal members of the Northwest.

Uniting as NWIHA, members have a collective voice in the welfare of Northwest Native Americans and their communities. NWIHA has created and maintained a cooperative relationship with the United States Government as a part of the recently enacted Native American Housing Assistance and Self-Determination Act (NAHASDA), as well as forging relationships with other Federal, state and local housing agencies.

NWIHA conducts training programs, represents the industry before state and Federal legislators, updates the members on new developments, maintains an Internet web page, and publishes a newsletter on-line. It is estimated that NWIHA members are involved in the operation of thousands of units of tribal housing in the Pacific Northwest. Voting members consist only of Indian Housing Authorities, TDHEs, and Tribes not designated as TDHEs that receive funding from HUD. Associate members are described below. Individuals may also become members with limited rights.

Associate Member Category. Associate Members consist of public interest groups, businesses, suppliers, commercial vendors, service providers, and Federally-recognized tribes and government housing agencies not eligible for voting membership. Associate Membership is especially recommended for any organizations seeking to support tribal housing, and/or provide products or services to tribal housing authorities, since virtually all such housing authorities are members of NWIHA. Associate members receive as a part of their annual membership:

- All membership mailings including newsletters, upcoming trainings and conferences, and other announcements.
- Free ¼ page ad in each newsletter which is published online 3 or 4 times per year (and an opportunity to publish a one-page article on a topic related to your product or service at least once per year).
- A link from the NWIHA web page to your site, or if you do not have a web site, a page on the NWIHA web site describing your organization.
- An opportunity to showcase your products/services at quarterly meetings, trainings and conferences, via display tables. Trainings and conferences provide an opportunity for you to mingle and build long-term relationships with NWIHA members. *Note: Some business meetings held at conferences may be for Voting Members only. Associate Members must pay the then-existing Quarterly Meeting Registration Fee. Maximum number of attendees permitted at a Quarterly Meeting is two. Note: currently, there are only three quarterly meetings planned each year, as most members also attend the NAIHC national convention in May every year – which is considered the 4th meeting.*

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- Referrals by NWIHA staff. Referrals are made first to Associate Members when inquiries are received for your products or services from Voting Members or the public.
- Periodic Updates on Voting Membership rosters.
- Right to use “Associate Member, Northwest Indian Housing Association” and our logo (provided in .gif format or hard copy) in your letterhead or in advertising. Your membership denotes your support of safe, sanitary, decent, and affordable housing for Northwest Native Americans.

Membership Dues. Membership dues for Associate Members is based on your current business volume:

<u>Annual Gross Business Volume</u>	<u>Annual Dues</u>
Up to \$25,000 per year	\$ 250
\$25,000 to \$49,999	500
\$50,000 to 99,999	750
\$100,000 or more	1,000

Note: If your Annual Gross Business Volume is less than \$100,000, a copy of prior year’s IRS or applicable state’s Dept. of Revenue form substantiating Gross Business Volume should be attached to your application and thereafter, provided annually at each renewal, and will be held in strict confidence. Dues are prorated during the calendar year to December 31. For example, organizations joining on July 1st would pay ½ of the amounts shown above. All Associate Members must agree to follow our code of ethics, which becomes effective on January 1, 2016.

Note: Eligible 501(c)(3) non-profit organizations and non-tribal government housing agencies that become Associate Members pay a flat amount of \$250 per year in membership dues.

For immediate consideration, complete the Application Form, complete and sign the Associate Member Code of Ethics Annual Oath and Commitment Form and send both to NWIHA (including any brochures or helpful flyers):

NWIHA
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All Applications for Associate Membership must be approved by the NWIHA Executive Committee prior to acceptance. You will be billed for the prorated amount of your dues, once you are approved.

Please call Laurie Ann Cloud at (208) 843-2229 for more information, or if you have questions.



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2016 Application Form for Associate Membership

Organization Name: _____

Describe your primary business, products and services in detail (attach a brochure if available):

List any names that your organization has operated under (during the last ten years):

List any Tribes or Tribal Housing Entities that you have worked with in the past: _____

List 2 current references (Tribal preferred):

1. Name: _____ Organization: _____ Tel: _____

2. Name: _____ Organization: _____ Tel: _____

Name of your primary contact person: _____

Tel: _____ FAX: _____

E-Mail: _____

Mailing Address: _____

City/State/Zip: _____

I hereby agree to abide by the Constitution and Bylaws of the Northwest Indian Housing Association and provide any required information as per the Application.

Signed: _____ ***Date:*** _____

Note: All Applications for Associate Membership must include a completed and signed Associate Member Code of Ethics Annual Oath and Commitment Form. All applications must be approved by the NWIHA Executive Committee prior to acceptance.

THANK YOU!

**Northwest Indian Housing Association (NWIHA)
Associate Member Code of Ethics
Annual Oath and Commitment**

Please sign this document and attach to your Application for Membership, or return a signed copy with your Annual Membership Dues renewal invoice. Your Associate Membership requires that this document be on file at the Northwest Indian Housing Association (NWIHA) office. The conduct and activities of our Associate Members have an impact on NWIHA's reputation – and on our ultimate success. NWIHA's Executive Committee, at its sole discretion, may terminate your membership if in its opinion, the NWIHA Associate Member Code of Ethics has been violated, with no appeal rights. Your Associate Membership in NWIHA is a privilege, not a right.

Oath and Commitment

As an Associate Member in NWIHA, in carrying out our roles of providing products, services or consulting services to the Voting Members of NWIHA, we recognize the need to do so in a professional manner, and as well as deal with the public and our industry colleagues throughout Indian country - including Associate members who may compete with us, with the highest degree of respect and integrity.

We hereby pledge:

- To adhere to professional standards of conduct in our interaction with Voting and our fellow Associate members of NWIHA, in order to further the organization's mission, goals and objectives.
- To constantly project an attitude of courtesy and professional respect for Voting Members and other Associate Members.
- To conduct all business affairs and marketing activities with integrity, respect, cultural sensitivity and accuracy, and to do so in an open and forthright manner.
- To maintain the highest quality of products, services and consulting services offered to Indian country at a fair and reasonable cost or rate.

I have read and agree to adhere to the NWIHA Associate Member Code of Ethics:

Associate Member Name (Print Your Organization's Name): _____

Authorized Representative (Signature): _____

Authorized Representative (Print Your Name): _____

Title: _____

Date: _____